



COUNTY OF ERIE
DIVISION OF PURCHASE
MEMORANDUM

TO: All Requisitioners at Buffalo & Erie County Public Library

FROM: Lorraine M. Kolb, Buyer

DATE: 11-8-13

SUBJECT: **PRINTING OF BUSINESS CARDS FOR BFLO & EC PUBLIC LIBRARY**



The Division of Purchase has EXTENDED the bid for Printing of Business Cards for the Buffalo & EC Public Library .

Bid No.	212338-005
Effective Dates:	January 1, 2014 through December 31, 2014
Vendor #:	131690
Vendor:	Safeguard
Telephone #:	716-863-5877
Contact Person:	Jim Zacharko
Terms:	Net
Commodity No.:	966
Purchase Group:	005
Delivery:	As Needed
Pricing:	\$18.45 plus \$9.10 Shipping Charge per lot of 500

If you have any questions, please feel free to contact me at Ext. 6340.
lmk